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21 May 1984

Weekly Report

Directorate of Administration

- Six of the fourteen March 1984 retirees have been nominated by their respective Career Services to the Civilian Reserve Program. Their clearances are being processed by OMS and OS. This brings to 31 the total number nominated to the program.
- The Office of Personnel has prepared a report which shows that the average PAR level in the Agency dropped slightly in FY 1983 as compared to FY 1982, going from 5.49 to 5.35. It also reported that the DI had the lowest average rating and the DO the highest.
- In response to a request by the ADDI to increase minority representation to the Intelligence Directorate, the Office of Personnel met with representatives of minority colleges in Maryland and Virginia to increase our minority recruitment efforts. Additional recruiting is planned for the fall 1984 academic term.
- The CAMS2 Processing Segment has been made available to COMIREX.
- OTE recently produced a videotape entitled "The Flow of DO Reports." The tape describes the process of moving intelligence from the field to customers' desks.

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- The installation of flooring in the exercise and locker rooms has been completed. This completes this phase of the quality of life project, which included the replacement of the running track in the Headquarters Building.
  - GSA will issue the Notice to Proceed for the new Headquarters building to the George Hyman Construction Company on 21 May. Prior to this official notice, the contractor has moved construction trailers on site and accomplished survey and layout work.

Directorate of Operations - No report.

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Directorate of Science and Technology

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- In support of the new Headquarters Building dedication ceremonies, OTS has printed 400 formal invitations and is engraving 10 chrome plated shovels with appropriate text and the Agency seal.

Directorate of Intelligence

- NESA prepared a letter to Ambassador John Davis Lodge (Embassy Bern) in response to his request for further information on a typescript dealing with Soviet policy in Lebanon and Syria.
- NESA prepared talking papers for the DCI on the security of Qadhafi's regime, the situation in the Persian Gulf, and a typescript with contributions from OGI on Iran-Iraq: The War Moves into the Gulf.
- At the request of the Deputy Director of the President's Office of Science and Technology Policy, C/TTAC briefed the White House Science Council on the technology loss issue. Council members include Dr. Teller, Admiral Inman, the Chairman of Hewlett-Packard, the President of MIT, the Director of Bell Labs, the Director of Scripts Oceanography, Vice Chairman of the Defense Science Board (Fubini), and others.
- SOVA briefed General James Williams, other DIA officials, and officers of NSA and Army on the Soviet doctrine for offensive use of chemicals.
- Excellence Follow-on/Employee Morale. The DDI recommends the distribution of an employee bulletin about the reduction in employee parking spaces and alternatives being investigated to provide a remedy. The bulletin also should announce that arrangements are being made for a couple of shuttle buses to bring people from the far reaches of West parking lot and the new lots to Headquarters building.

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National Intelligence Council

- NIO at Large (David Low), at the request of the DDCI, briefed Admiral Poindexter of the NSC and Deputy Secretary of State Kenneth Dam on the Pakistani Nuclear Program.
- NIO/Counterterrorism (David Whipple) consulted with OGC, the Comptroller, and the Director of the ICS Program and Budget Staff in connection with preparation of the DCI's response [redacted] and forwarded a completed draft of the paper to the DCI for review. Mr. Whipple may consult with senior representatives of State, Defense, Treasury, and the Attorney General's Office before the material is submitted for NSPG review. 25X1
- Coordination meetings were held and work began on the following interagency papers: SNIE 64.2-84: Nigeria: Can the Moderate Elite Hang-on; NIE 11-11-84: [redacted] 25X1  
[redacted]; SNIE 11-1/7-84: Potential for Transfer of U.S. Space Technology to the Soviet Union; IIA or [redacted] and IIA on Soviet Views of Nuclear Winter. 25X1
- NIO at Large (Hal Ford) prepared a first draft of a special think-piece on the feasibility of a possible open-world approach to East-West monitoring requested of the NIC [redacted] 25X1
- NIO at Large (David Low), with [redacted] of OSWR, visited the State Department to brief members of an American Bar Association Subcommittee studying the CW issue. 25X1
- [redacted] 25X1
- A/NIO/CT [redacted] met with CIPC Vice Chairman Gene Yeates to discuss ICS views on NIO/CT's draft input to the DCI [redacted] and attended a Hudson Institute seminar on terrorism. 25X1
- NIO/SP (Lawrence Gershwin) met with Andrew Marshall, OSD/NA [redacted] [redacted] DIA, and Jack Mansfield, Defense Nuclear Agency, to discuss DoD use of contractors to study Soviet-style assessments of military forces and new methods of accomplishing USG work on the subject; with NIO/USSR-EE (Fritz Ermarth) met with Andrew Marshall, MG. William Odom, ACSI/USA, and [redacted] to discuss work on Soviet assessments for a long-term nuclear policy study under [redacted] 25X1
- NIO/Warning (David McManis), as President of NSA's Computer Information and Sciences Institute, conducted a week-long seminar at Fort Meade.
- NIO/Counterterrorism (David Whipple) will participate in a 22 May Pentagon seminar for J-2's of U.S. military commands and will speak on "Warning of Terrorism;" at the request of DIA, will host a 21 May meeting on international terrorism [redacted] with the DIA Advisory Committee, a group of business leaders under contract to DIA; and at the invitation of the ICS, will attend a 21 May meeting of CIPC principals for discussions on CIPC Working Group recommendations on improving Community intelligence on terrorism. 25X1

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Office of General Counsel

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Office of Inspector General

- The Office of Finance has prepared a status report on actions being taken as a result of the inspection of that office. We have reviewed this report and are pleased with progress being made to date. There are, however, a few areas which in our opinion still need attention. We will be discussing these areas with the Director of Finance.

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Office of Comptroller

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- A letter has been received from OMB, Dr. Alton G. Keel, approving our request to increase our 1984 personnel ceiling by  positions as a result of the transfer of responsibilities from GSA to CIA for protective security services.

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Office of Legislative Liaison

- On Wednesday, 23 May, the DCI and the DDCI are scheduled to host a breakfast meeting for HPSCI Members at 8:00 a.m. in the Executive Dining Room. Congressmen scheduled to attend are: James C. Wright, Jr., Robert H. Michel, Lee H. Hamilton, Louis Stokes, G. William Whitehurst, Romano L. Mazzoli, J. Kenneth Robinson, C.W. Bill Young, Anthony C. Beilenson, Albert Gore, Jr., Bob Stump and Dave McCurdy. D/OLL will join them.

Public Affairs Office

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- At the DCI's request, D/PAO obtained Leo Cherne's agreement for an interview with the BBC to be aired in a program to be broadcast when the President visits the UK in connection with D Day celebrations. Cherne said the interview, which focused on the many improvements the Agency has made in the DI area, the DCI's role in this and the DCI's background in intelligence extending back to World War II, went well. The BBC is going to try and get Bud McFarlane to discuss covert action.
- The announcement of the Agency's transfer of OSS records to National Archives and the availability to scholars and others of the first 198 square feet of material will be made by Archives on 10 June. A letter from the DCI to Senator Durenberger reporting this fact is being prepared by [ ] and OLL.
- The three Cable News Network segments on CIA will air on 21, 22, and 23 May.

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Upcoming Calendar

- 23 May - Breakfast with HPSCI Members (DCI, DDCI)
- 24 May - Groundbreaking Ceremony (DCI, DDCI)
  - Meeting with Assistant to the President for National Security Affairs (DDCI)
- 25 May - Breakfast with Secretary of Defense (DDCI)
  - Lunch with Secretary of State (DDCI)

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DDA 84-0046/19  
18 May 1984

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 18 May 1984

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

a. Six of the fourteen March 1984 retirees have been nominated by their respective Career Services to the Civilian Reserve Program. Their clearances are being processed by OMS and OS. This brings to 31 the total number nominated to the program.

b. The Office of Personnel has prepared a report which shows that the average PAR level in the Agency dropped slightly in FY 1983 as compared to FY 1982, going from 5.49 to 5.35. It also reported that the DI had the lowest average rating and the DO the highest. This is not seen as a reduction in the quality of performance, but, rather, a more objective interpretation of the definitions of the various PAR rating levels and a response to senior managements' urging to control the inflation of PAR ratings.

c. In response to a request by the A/DDI to increase minority representation in the Intelligence Directorate, the Office of Personnel met with representatives of minority colleges in Maryland and Virginia to increase our minority recruitment efforts. Additional recruiting is being planned for the fall 1984 academic term.

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e. The Office of Finance processed an advance of \$15,750,000 on 14 May to GSA as the first payment under Bid Package No. 1, for the Agency's new building on the Headquarters compound.

f. The CAMS2 Processing Segment has been made available to COMIREX. It is now a working system and has been placed into production.

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h. The Office of Training and Education has recently produced a videotape entitled "The Flow of DO Reports." Produced in cooperation with the Intelligence Training Division of OTE, the tape visually explains the process of moving intelligence from the field to the customers' desks.

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j. Phase I implementation of the Community-Wide, Computer-Assisted, Compartmentation Control System (4C) nears completion with the installation of the encrypted link between Headquarters and a U.S. Air Force facility on the West Coast by the Office of Communications. As a result of the communications installation, this link should become operational on 21 May.

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n. The installation of flooring in the exercise and locker rooms has been completed. This completes this phase of the quality of life project, which included the replacement of the running track in the Headquarters Building.

o. New Building Project:

(1) Bid Package #1: General Services Administration will issue the Notice to Proceed to the George Hyman Construction Company on 21 May. Prior to this official notice, the contractor has moved construction trailers on site and accomplished survey and layout work.

(2) Bid Package #3: Twenty-eight bidders are attending the third and last site visitation tours of the powerhouse this week. Bids for the powerhouse modifications will be opened at 2:00 p.m. on 22 May at the General Services Administration, National Capital Region.

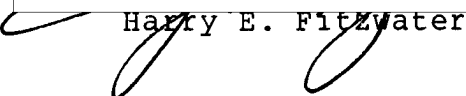
3. Significant activities anticipated during the coming week:

a. Monday afternoon, 21 May, the DDA and the Chief, New Building Project Office/OL, will be meeting with Mr. Harold King, the Commissioner of the Virginia Department of Highways and Transportation in Richmond to discuss the feasibility of improved access onto and off of the George Washington Parkway in connection with the new building expansion.

b. The DDA is scheduled to begin jury duty in Fairfax County on Wednesday morning 23 May. This duty likely will be every Wednesday for two months beginning on this date.

c. On Wednesday afternoon, 23 May, the DDA will attend the dedication ceremony for the Defense Intelligence Analysis Center at Bolling Air Force Base.

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Harry E. Fitzwater

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